

LANSING COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
August 10, 2009

**Special Meeting**  
Adopted Meeting Minutes

## **Call to Order**

The meeting was called to order at 6:08 p.m.

## **Roll Call**

Present: Lavery, Proctor, Rasmusson, Canja  
Absent: Hollister, Smith, Woods

Trustee Woods arrived at 6:39 p.m.

## **Pledge of Allegiance**

Trustee Lavery led the Pledge of Allegiance.

## **Limited Public Comment Regarding Agenda Items**

John Liskey: I am here tonight to thank LCC for Jazz Fest. We have a great Jazz Fest in Old Town this weekend. So, thank you WLNZ for jazz programming. (The Board was presented a huge postcard of thanks)

President Knight: I encourage everyone in the audience to watch LCC TV, you will be very surprised.

## **Closed Session**

IT WAS MOVED by Trustee Rasmusson and supported by Trustee Proctor that the Board go into closed session for the purpose of discussing strategy negotiations surrounding collective bargaining, to consider the purchase or lease of real property and to discuss a legal written opinion.

Roll call vote:

Ayes: Lavery, Proctor, Rasmusson, Canja  
Nays: None  
Absent: Hollister, Smith Woods

The motion carried.

The Board entered into closed session at 6:18 p.m.

The Board returned to open session at 8:39 p.m.

Roll call:

Present: Lavery, Proctor, Rasmusson, Woods, Canja

Absent: Hollister, Smith

## **PRESIDENT'S REPORT**

### **Update – FACTS Installment Payment Plan**

David Hilquist shared the following LSJ Editorial with the Board.

#### ***To The Point***

*August 8, 2009*

#### ***LCC money plan is necessary***

*Lansing Community College is making a necessary and smart move as it revamps the way it handles tuition and financial aid transactions with students. Seems in past years, the community college has carried millions in debt involving students who either didn't pay their tuition or for students who owed a payback of financial aid that had been received for a class the student subsequently dropped.*

*Now, LCC will require those who owe money to sign up for a payment plan if they are trying to enroll for new classes.*

*That's only prudent. LCC can't let students attend for free. Likewise, LCC can't let students keep financial aid for classes they dropped.*

*Change will be difficult, but, in this case, it's very necessary.*

### **Action Item – Sole Source/Computer Purchase**

IT WAS MOVED by Trustee Lavery and supported by Trustee Proctor to approve the sole source computer purchase.

Roll call vote:

Ayes: Lavery, Proctor, Rasmusson, Woods, Canja

Nays: None

Absent: Hollister, Smith

The motion carried.

**Action Item – Sole Source/Communication**

This item was not discussed.

**Action Item – Sole Source/Legal**

IT WAS MOVED by Trustee Rasmusson and supported by Trustee Woods that the Board recognizes the need for specialized legal counsel respecting evaluation of litigation services. Therefore the Board authorizes the President to engage the law firm Howard and Howard for this purpose.

Roll call vote:

Ayes: Proctor, Rasmusson, Woods, Canja

Nays: Lavery

Absent: Hollister, Smith

The motion carried.

**Action Item – Capital Project Budget/West Campus Welding Lab Fume Ventilation System.**

IT WAS MOVED by Trustee Lavery and supported by Trustee Woods to approve the Capital Project Budget for the West Campus Welding Lab Fume Ventilation System.

Roll call vote:

Ayes: Lavery, Proctor, Rasmusson, Woods, Canja

Nays: None

Absent: Hollister, Smith

The motion carried.

**Action Item – Purchase of Real Property**

IT WAS MOVED by Trustee Rasmusson and supported by Trustee Proctor that pursuant to the Community College Act, the Board authorize the acquisition of 4 parcels of land, including any improvements thereon, located in Lansing, Michigan as follows: Parcel #33-01-01-09-383-111, #33-01-01-09-383-101, #33-01-01-09-383-141, #33-01-01-09-383-122. These are adjacent and nearby to the college and currently offered for purchased to the College. The Board deems the acquisition necessary for the use of the College and authorizes the President to accept the buy sell agreements being offered to approve the final terms of the purchase by either the Chief Financial Officer and or the President and to obtain satisfaction of seller's closing obligations per the executed buy sell agreement. This authorization to determine the final terms of the purchase includes, but is

not limited to, the final purchase price and negotiation of actions which may be taken by the seller including the provision of utilities. Either the Chief Financial Officer or the President are hereby severally directed to take any actions to execute any documents as may be necessary to complete the purchase.

Roll call vote:

Ayes: Proctor, Rasmusson, Woods, Canja

Nays: Lavery

Absent: Hollister, Smith

The motion carried.

## **Chair, Committee and Board Member Report**

### **Committee Report – Audit Committee Report/Approval of Trustees Expenses**

IT WAS MOVED by Trustee Lavery and supported by Woods to approve expenses related to the MCCA Summer Workshops for Trustee Woods, Smith and Canja.

Roll call vote:

Ayes: Lavery, Proctor, Rasmusson, Woods, Canja

Nays: None

Absent: Hollister, Smith

The motion carried.

## **Public Comment**

There was no public comment.

## **Board Comments**

The Board scheduled a special meeting on Thursday, August 20, 2009.

Trustees Lavery requested to have the following on the agenda:

1. Review of severances that have been negotiated with bargaining and non-bargaining employees. He stated that all severances are to be approved by the Board.
2. Review of policy on internal auditor and select a process by which the Board will do internal auditing in the future.
3. Update on Aviation

Trustee Woods requested an enrollment update.

## **Adjournment**

IT WAS MOVED by Trustee Proctor and supported by Trustee Woods that the meeting adjourn.

Ayes: Lavery, Proctor, Rasmusson, Woods, Canja

Nays: None

Absent: Hollister, Smith

The motion carried.

The meeting adjourned at 8:54 p.m.